**9.3 MANAGEMENT REVIEW**

PURPOSE

Titan Drilling shall conduct management reviews to assess the continuing suitability and effectiveness of the management system in satisfying the requirements of its policies and objectives. The review shall include the assessment of opportunities for improvement and the need for improvement to the product(s), process and the management system.

SCOPE

This standard defines the process used for conducting a regular Health & Safety Management Review.

PROCEDURE

3.1 Titan Drilling shall conduct management reviews to assess the continuing suitability, adequacy and effectiveness of the Occupational Health and Safety Management System in satisfying the requirements of its policies and objectives. The review shall include the assessment of opportunities for improvement and the need for improvement to the product(s), process and the management system. The Management Review meetings are to be attended by First Line management as per the organogram of Titan Drilling Operations (Z) Ltd and/or any other person(s) who may be invited by the Chief Executive Officer.

3.2 The review shall be conducted every 6 months. The following items shall be included in the review:

* Results of internal audits and evaluation of applicable legal and other requirements which are applicable to the organization and changing circumstances.
* Relevant communications from external parties including complaints.
* The OHS performance of the organization.
* The extent to which objectives are being met.
* Status of incident investigations, corrective and preventative action closure progress.
* Follow up actions from previous Management Reviews.
* Recommendations for Improvement
* Customer feedback

3.3 The review output shall be consistent with the organization’s commitment to continual improvement and also include as a minimum any decisions and actions related to the following:

* Improvement of the effectiveness of the management system and it’s processes
* Improvement of Titan Drilling’s services related to customer’s requirements
* Resource requirements (e.g.: personnel, equipment, facilities, etc)
* OHS Performance
* OHS policy and objectives
* Other elements of the OHS management system

3.4 Outputs from the Management Review shall be made available to employees

3.5 Management review outputs shall be documented on form HSEC-FOR-9.3 Management Review Minutes

IMPLEMENTATION

This policy takes effect immediately from date of issue